



Role of the Child Protection Officer

THE CHILD WELFARE OFFICER:

1. Has an understanding of, and will ensure the introduction and maintenance of, the child welfare Policy.
2. Has an understanding and appreciation of the need for confidentiality.
3. Has experience in liaising with other organisations such as Social Services and other relevant agencies, and in representing the views of others.
4. Is able to follow procedures, and know when to seek advice and not rely solely on own judgement.


The CWO is expected to:

1. Ensure that all persons working with children and young people are fully aware of what is required of them within the protocols of the policy.
2. assist in administrative work associated with information required on new coaches/teachers/volunteers.
3. Liase with club officials/parents/children and young people in ensuring that all agreed procedures for the prevention of risk are followed.
4. Advise the club of policy matters with regard to child welfare and protection.
5. Act as the contact person on matters relating to child welfare and protection.

CWO procedures:

1. Identify where abuse is alleged or disclosed.
2. The CWO will take details of the allegation/concern.
3. If the allegation/concern does not fall within club complaints and disciplinary procedures, the CWO will contact the appropriate Child Protection professional i.e. the ASA, Social Services, and/or the Police.
4. The CWO will follow the advice given by the appropriate child protection professional.

Signed 
Gordon Dart Chairman

Signed 
Sue Howson Welfare Officer

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